

AUCKLAND JUSTICES OF THE PEACE ASSOCIATION INC.



Title:

Policy for Ministerial Professional Development

Purpose:

To clearly describe training, mentoring, and professional development carried out by the Ministerial Professional Development Team to help new and existing Justices of the Peace to retain competency and currency (and accreditation).

Policy:

AJPA will maintain a Ministerial Professional Development Team, led by a Ministerial Professional Development Coordinator, to carry out the duties specified in the RFNZJA agreement with MOJ and the Best Practices Manual. Professional Development will cover the following areas:

1. Induction training for provisionally appointed Justices of the Peace
 - 1.1. The suitability of a trainee to attempt the online assessment will be determined by the Ministerial PD Coordinator.
 - 1.2. Provisionally appointed Justices of the Peace may attend a maximum of two Induction training sessions to reach the required standard for attempting the online assessment.
2. Practical Refresher Training for new Justices of the Peace who are about to be sworn.
 - 2.1. Once the appointment of a new Justice of the Peace has been advertised in the NZ Gazette, a refresher session will be scheduled to take place before a new Justice of the Peace is sworn.
 - 2.2. Attendance at the Practical Refresher session will be strongly encouraged.
3. General professional development for members of AJPA
 - 3.1. An Annual Professional Development Programme will be developed to meet the needs of Justices taking into account:
 - Consultation with and requests from Support Group Coordinators
 - Recent changes in legislation or Best Practice Manual
 - Any complaints received (indicating a specific need)
 - Information from the Royal Federation Professional Development Adviser.
 - Specified Support Group professional development at SG meetings on request.
4. Professional development directed to those wanting to gain Accreditation
 - 4.1. The Ministerial PD Team supports and encourages Accreditation.

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- 4.2. PD sessions to prepare Justices to sit the Accreditation test must be facilitated by a member of the AJPA PD team or specifically approved by the Ministerial PD Coordinator.
- 4.3. The Ministerial Training Team will facilitate opportunities for Justices to sit the Accreditation test at various specialized locations.